



# JPI-R – Manpower Management

**Billet: Judge Advocate (Manpower Management)**  
**Type: IMA**  
**Home Training Center: Arlington, VA**  
**Area of Operations: JAD – JPI-R**  
**Grade: O3-O4**

**PMOS: 4402**  
**Start Date: Immediate**  
**BIC: MS511500409**  
**Application Deadline: Immediately**

**Billet Description:** Assist the Branch Head, JPI with the provision of administrative support to all JAD IMA Detachment personnel, to include the management of day-to-day IMA Detachment operations, the development and promulgation of 44XX reserve community policies relating to billets, billet vacancies, drills, and administrative requirements, and the completion of other JPI projects/assignments. Counsel will ensure accuracy of IMA Detachment and reserve personnel matters, and liaise with Active Component JAD Branch Heads, Marine Corps Manpower & Reserve Affairs (M&RA(RA)), and IMA Detachment Section Heads to ensure effective and timely Reserve Component legal support. Counsel will also provide administrative and/or substantive support to 44XX recruiting efforts as necessary.

**Application Process:** To apply for this billet, please forward your Reserve Qualification Summary (RQS) and Professional Summary (ProSum) to [JAD\\_IMA@usmc.mil](mailto:JAD_IMA@usmc.mil) **ONLY** by the application deadline. Please do not copy anyone on your application submission. Do not submit any additional documents. Please combine both documents into one PDF.

**POC for more information:** LtCol Peter Rottkamp, [peter.b.rottkamp.mil@usmc.mil](mailto:peter.b.rottkamp.mil@usmc.mil), and Maj Sam White, [samuel.r.white.mil@usmc.mil](mailto:samuel.r.white.mil@usmc.mil)

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